

Village of Thornville Council Minutes
1 South Main Street
Thornville, OH
January 27th, 2025

Council Members:

Dale Brussee
Aaron Hoppel
Tasia Savage
Lynne Snider
Tony Taylor

Other Village Officials:

Amanda Lackey – Mayor
Melissa Brofford – Village Adminstr.
Abby Tolliver – Clerk of Council
Taylor Bennett – Fiscal Officer

Guests: Drew Cooperider

Call to Order/Pledge of Allegiance:

Mayor Lackey called the Village of Thornville Council Meeting to Order at 7:00PM by reciting the Pledge of Allegiance.

Roll Call:

Roll Call was taken with Council President Dale Brussee, Council Member Lynne Snider, Council Member Tony Taylor, and Council Member Tasia Savage all present.

Roll Call:

Lynne Snider – aye
Tony Taylor – aye
Dale Brussee – aye
Tasia Savage – aye

Appointment & Swearing In of New Council Member:

Mayor Lackey asked for the Council Appointment of a New Member. Council President Dale Brussee made the motion to appoint Community Member Aaron Hoppel to Council, and was seconded by Council Member Lynne Snider. A roll call vote was taken, with all members voting aye.

Roll Call:

Tasia Savage – aye
Dale Brussee – aye
Tony Taylor – aye
Lynne Snider – aye

Motion Passed 4-0

Mayor Lackey swore in Community Member Aaron Hoppel as a Member of Council, and welcomed him to his new position.

Review/Approval of Business Agenda for January 27th, 2025:

Mayor Lackey asked for a motion to approve the January 27th, 2025 Regular Council Business Agenda after review. Council Member Lynne Snider made the motion, and was seconded by Council Member Tony Taylor. A roll call vote was taken, with all members voting aye.

Roll Call:

Tasia Savage – aye
Dale Brussee – aye
Tony Taylor – aye
Lynne Snider – aye
Aaron Hoppel – aye

Motion Passed 5-0

Review/Approval of Regular Council Minutes from December 16th, 2024:

Mayor Lackey asked for a motion to approve the Regular Council Minutes from December 16th,

2024, after review. Council Member Tony Taylor made the motion, and was seconded by Council Member Tasia Savage. A roll call vote was taken, with all members voting aye.

Roll Call:

Lynne Snider – aye

Tasia Savage – aye

Tony Taylor – aye

Aaron Hoppel – abstain

Dale Brussee – aye

Motion Passed 4-0

Review/Approval of Organizational Special Council Minutes from January 13th, 2025:

Mayor Lackey asked for a motion to approve the Organizational Special Council Minutes from January 13th, 2025, after review. Council President Dale Brussee made the motion, and was seconded by Council Member Lynne Snider. A roll call vote was taken, with all members voting aye.

Roll Call:

Aaron Hoppel – abstain

Tony Taylor – aye

Tasia Savage – aye

Lynne Snider – aye

Dale Brussee – aye

Motion Passed 4-0

Police Report:

Mayor Lackey informed Council that Interim Chief Vanderbosch was unable to be present at tonight's meeting, but had provided a written report for each member.

Administrator Brofford brought attention to the need for replacement radios, as current radios are inoperable as of July 1st, 2025. Administrator Brofford explained that the purchase of three Motorola Radios will cost \$11,153.67. Administrator Brofford explained that radios typically cost \$5,000 per radio, but with discounts from the County Chiefs' Association, prices had been reduced to \$3,700 per radio. Administrator Brofford explained that although this is within budget and within spending limits, Interim Chief Vanderbosch was hoping Council would motion in approval for the radio purchase. Council President Dale Brussee made the motion, and was seconded by Council Member Tony Taylor. A roll call vote was taken, with all members voting aye.

Roll Call:

Tony Taylor – aye

Tasia Savage – aye

Dale Brussee – aye

Aaron Hoppel – aye

Lynne Snider – aye

Motion Passed 5-0

Mayor's Report:

Mayor Lackey explained that she and Administrator Brofford had continued meeting with the Buckeye Lake Regional Commission Subgroup weekly, and are still looking into an all-call system within that group in hopes of finding discounted rates.

Mayor Lackey explained that the first round of police chief interview had gone well, and another prospective candidate had scheduled an interview for the following day. Mayor Lackey explained that she would like to wait to ensure more application don't come in before moving onto the second round. Mayor Lackey stressed that she does not feel a rush to fill the position, as Interim Chief Vanderbosch is doing well, and she wants to ensure the best fit for the village.

Administrator Brofford suggested a Council Member be present for the second round of interviews, to which Mayor Lackey agreed. Mayor Lackey suggested the Council President be the Council Representative.

Mayor Lackey informed Council that the Village would be discussing the TYRA Contact at the

February 10th meeting, and would discuss the ball field lighting situation, then, as well. Mayor Lackey explained further that the Village was in contact with Solicitor Zets to better understand the status of the Leatherman Fund, and potentially utilizing some of that account for ball field lighting.

Mayor Lackey informed Council that all Mayor's Court Payments were up to date, and that she was very pleased with Mayor's Court Clerk Vicki's performance.

i. **Monthly Water Report to Perry County Commissioners for December 2024**

Mayor Lackey asked for a motion to approve the Monthly Water Report to the Perry County Commissioners for December 2024. Council President Dale Brussee made the motion, and was seconded by Council Member Tony Taylor. A roll call vote was taken, with all members voting aye.

Roll Call:

Aaron Hoppel – aye

Lynne Snider – aye

Tony Taylor – aye

Dale Brussee – aye

Tasia Savage – aye

Motion Passed 5-0

ii. **Monthly Water Report to Council for December 2024**

Mayor Lackey asked for a motion to approve the Monthly Water Report to the Perry County Commissioners for December 2024. Council President Dale Brussee made the motion, and was seconded by Council Member Tony Taylor. A roll call vote was taken, with all members voting aye.

Roll Call:

Tasia Savage – aye

Dale Brussee – aye

Tony Taylor – aye

Lynne Snider – aye

Aaron Hoppel – aye

Motion Passed 5-0

Administrator's Report:

i. **Presentation & Payment of Bills:**

Mayor Lackey asked for a motion to pay the bills. Mayor once everyone had reviewed. Council President Dale Brussee made the motion, and was seconded by Council Member Tasia Savage. A roll call vote was taken, with all members voting aye.

Roll Call:

Tasia Savage – aye

Lynne Snider – aye

Dale Brussee – aye

Aaron Hoppel – aye

Tony Taylor – aye

Motion Passed 5-0

Administrator Brofford explained that the leak on N Main will be dealt with when temperatures are higher, and that colder temperatures have not been nice to the water system regarding pumps, pipes, and heaters; pipes busted, heater at new well house has broken, hoses froze. Water Superintendent Kelly was given a write up for neglect of duties, noncompliance with EPA operator of record requirements, and failure to communicate. Administrator Brofford explained that 2 pumps from the Foster Station were sent to get repaired

around a month ago and the Village has yet to get an estimate of when they will be returned.

Administrator Brofford shared that the Village has received submissions from 3 engineering firms interested in placing a bid on the Infiltration & Inflow (I&) Reduction Project; lining 23,024 feet of sewer lines and 169 manholes. The Public Facilities & Safety Committee will need to meet February 10th, 2025 to discuss the bids and project, and should reach out to Administrator Brofford if they'd like to review the bid applications prior to the meeting.

Administrator Brofford informed Council that water/sewer contracts with the County expire December 31st, 2025, with no extension clause. The first term of the Sewer Contract expires December 31st, 2027, and either party can choose to terminate the contract. Rates are pre-set if extended to a 2nd ten-year term, with no portion of tap fee being received by the Village, or any requirement for the County to assist with sewer infrastructure. Mayor Lackey will be introducing the workshop meetings with County Commissioners to discuss renegotiating the contracts. Administrator Brofford explained that Steve Carr in Thornhill has offered to bring Kevin Miller in to the conversations, regarding discussions on lift stations on top of the hill or finding solutions that can benefit Thornville, Perry County, and Licking County.

Administrator Brofford explained that Solicitor Zets is drafting the Notice of Annexation Filing got submittal to the County Commissioners, and is looking at adding the parcels the plant currently sits on to the application.

Administrator Brofford explained that weather has created difficulties with meter reading since the beginning of the year, and suggested getting reads every other month and estimating others, estimating under 20 degrees, or a combination of the two. Administrator Brofford also cited recent mailing issues within the Village, and that she & Village Clerk Anna Cox had been looking into online billing modules to help prevent late payments.

Administrator Brofford explained that there were connection issues between the Well Tank and Pumps, and that AT&T had been contacted about the issue. Village Employees will continue checking the pump more frequently until it is repaired.

Fiscal Officer's Report:

Fiscal Officer Bennett explained she had met with Mayor Lackey and Administrator Brofford prior to the meeting to update them on Village Books. Fiscal Officer Bennett explained everything has been input with UAN, and UAN has suggested that everything looks correct. Fiscal Officer Bennett suggested starting full work days every Friday, instead of her current schedule of every other Friday.

Fiscal Officer Bennett explained she's submitting the Hinkle Report, which she explained as a year-end checklist, through UAN and will have that available at the February 10th meeting, and that the Village will be out of Temporary Mode in the UAN System by the end of February.

Committee Reports:

i. Rules Committee:

Committee Chair Tasia Savage referenced the review of redlined rules for Ordinance #25-04, and the assignment of Committee Members, Chair & Vice Chair;

Committee Chair – Tasia Savage

Committee Vice Chair – Lynne Snider

ii. Finance Committee:

Committee Chair Tony Taylor explained the Finance Committee assigned Committee Members, Chair, and Vice Chair;

Committee Chair – Tony Taylor

Committee Vice Chair – Dale Brussee

Committee Chair Tony Taylor explained discussion was held about a new GovDeals Ordinance, the Leatherman Fund, and the status of the 2024 Bank Books.

iii. Parks & Recreation Committee:

Committee Chair Lynne Snider explained the Parks & Recreation Committee assigned Committee Members, Chair, and Vice Chair;

Committee Chair – Lynne Snider

Committee Vice Chair – Tasia Savage

Committee Chair Lynne Snider shared that the committee discussed summer activities regarding movie nights, the county library, and local Boy Scout Troops, as well as lights at the community ballpark.

iv. **Public Facilities & Safety Committee:**

Committee Chair Dale Brussee explained that the Public Facilities & Safety Committee assigned Committee Members, Chair, and Vice Chair;

Committee Chair – Dale Brussee

Committee Vice Chair – Tony Taylor

Committee Chair Dale Brussee shared that the committee discussed hydrants and water leaks in the Village.

v. **Personnel Committee:**

Committee Chair Dale Brussee explained that the Personnel Committee assigned Committee Members, Chair, and Vice Chair;

Committee Chair – Dale Brussee

Committee Vice Chair – Lynne Snider.

Unfinished Business:

i. **ORDINANCE #25-04 AMENDING THE RULES OF THE VILLAGE OF THORNVILLE COUNCIL, AND DECLARING AN EMERGENCY**

Tabled

Mayor Lackey introduced the Ordinance, and Administrator Brofford cited the redlined rules in each Council Member's folder. Administrator Brofford pointed out that meeting date changes to the second and fourth Monday were included, as well as a change to committees electing their own chairperson. Administrator Brofford explained that committees would not be scheduled and posted annually, but instead scheduled and posted as needed.

Administrator Brofford explained the rules for posting were out of date with the ORC, and they've been updated to post on the Village Website Calendar, Village Facebook Page, the Post Office, and outside the Village Office. Council agreed to continue posting agendas with the approaching levy situation, despite the ORC not requiring agendas be posted.

Administrator Brofford also pointed to the excused absences section, where the definition of excessive absences had been changed from four per year to three consecutive absences without excuse.

Council President Dale Brussee made a motion to accept these changes, and was seconded by Council Member Tony Taylor. A roll call vote was taken, with all members voting aye.

Roll Call:

Tasia Savage – aye

Lynne Snider – aye

Dale Brussee – aye

Aaron Hoppel – aye

Tony Taylor – aye

Motion Passed 5-0

Mayor Lackey asked for a motion to suspend the three-reading rule and declare Ordinance #25-04 an emergency. Council President Dale Brussee made the motion, and was seconded by Council Member Tony Taylor. A roll call vote was taken, with all members voting aye.

Roll Call:

Tasia Savage – aye

Tony Taylor – aye

Dale Brussee – aye

Lynne Snider – aye

Aaron Hoppel – aye

Motion Passed 5-0

Mayor Lackey asked for a motion to adopt Ordinance #25-04 as amended. Council Member Tony Taylor made the motion, and was seconded by Council Member Lynne Snider. A roll call vote was taken, with all members voting aye.

Roll Call:

Lynne Snider – aye
Tasia Savage – aye
Tony Taylor – aye
Aaron Hoppel – aye
Dale Brussee – aye

Motion Passed 5-0

New Business:

i. Council Member Resignation:

Mayor Lackey announced that Council Member Ashley Moore has resigned from her position via letter. Mayor Lackey announced that the position will be posted and that all applications from previous vacancies are still eligible. Administrator Brofford announced another application had been received, also.

Mayor Lackey explained that Ms. Moore is moving out of the Village, and thanked Ms. Moore for her tenure with Council. Mayor Lackey asked for a motion to accept her resignation. Council Member Lynne Snider made the motion, and was seconded by Council Member Tasia Savage. A roll call vote was taken, with all members voting aye.

Roll Call:

Tasia Savage – aye
Lynne Snider – aye
Dale Brussee – aye
Aaron Hoppel – aye
Tony Taylor – aye

Motion Passed 5-0

ii. Modify Regular Council Meeting Schedule:

Administrator Brofford, referencing the 2025 Schedule dispersed at the Organizational Special Council Meeting, explained that with how Rules had been written, moving forward, Committee Meetings referenced need to be taken off the schedule. Administrator Brofford explained a correction needed to be made on October meetings, listing Tuesday October 14th, instead of the mis-typed October 15th. Administrator Brofford suggested moving the single December meeting to December 8th so it wasn't right before Christmas. Council President Dale Brussee explained later in the month allowed for time for bills to be paid or any other new business to form, and suggested putting the meeting on December 15th, 2025, to which Council agreed.

Administrator Brofford also referenced a typo in the word "Organizational", which she asked to be corrected before submitting the schedule to the Perry County Tribune. Mayor Lackey asked for a motion to approve the Modified 2025 Council Schedule. Council President Dale Brussee made the motion, and was seconded by Council Member Tony Taylor. A roll call vote was taken, with all members voting aye.

Roll Call:

Tony Taylor – aye
Tasia Savage – aye
Dale Brussee – aye
Lynne Snider – aye
Aaron Hoppel – aye

Motion Passed 5-0

Comments & Announcements:

Council President Dale Brussee brought up patching Bryan Orr road as soon as possible, and Administrator Brofford assured she was watching the weather for a time it is consistently warm enough to get it done, as well as the same for Foster Drive.

Council President Dale Brussee thanked Administrator Brofford on her research into the Leatherman Fund, and Administrator Brofford explained Solicitor Zets was still looking into next steps regarding the account.

Council President Dale Brussee suggested making a distinct, on record decision regarding ball park lights before the February 10th meeting, where conversation regarding the TYRA Contract would be held. Council Members Tony Taylor & Aaron Hoppel both stated their favor for replacing the lights. Council Member Lynne Snider stated she was in favor of fixing only the lights causing safety concern. Council President Dale Brussee made a motion that Council proceed with finding a way to fund getting ballpark lights fixed and running for night ball this upcoming season. Council Member Aaron Hoppel seconded the motion. A roll call vote was taken, with all members voting aye.

Roll Call:

- Aaron Hoppel – aye
- Dale Brussee – aye
- Tony Taylor – aye
- Tasia Savage – aye
- Lynne Snider – aye

Motion Passed 5-0

Council President Dale Brussee questioned if there had been any progress on a GovDeals agreement for 2025. Administrator Brofford explained that it was on her list of items for Solicitor Zets, but he was on vacation so she’s waiting for him to return and get back to him.

Council Member Tasia Savage informed Council that the first America 250 Interest Meeting had been held, and that 2 community members came. Council Member Tasia Savage explained that other communities around Buckeye Lake are also registering for the event. Council Member Tasia Savage explained that she has a few ideas related to local history, but doesn’t plan on applying for any of the upcoming grants. Council Clerk Abby Tolliver explained that information on State Resources related to the project had been dispersed at elementary schools in the local district. Council Clerk Tolliver also informed Council that the Buckeye Lake Regional Commission had been contacted, and asked to be kept up to date on happenings regarding the project.

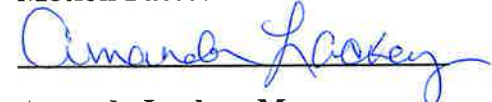
Adjournment:


Mayor Lackey asked for a motion to adjourn at 8:40PM. Council Member Tony Taylor made the motion, and was seconded by Council Member Tasia Savage. A roll call vote was taken, with all members voting aye.

Roll Call:

- Dale Brussee – aye
- Tony Taylor – aye
- Tasia Savage – aye
- Lynne Snider – aye
- Aaron Hoppel – aye

Motion Passed 5-0


 Amanda Lackey, Mayor


 Abby Tolliver, Clerk of Council